

## Conflicts of Interest Declaration and confidentiality<sup>1</sup>

Name of the project....

PROETC Code....

Beneficiary name.....

I, the undersigned....., having been appointed to develop a procurement procedure/to implement a contract, declare I am aware of Article 57 of the Financial Regulation, which states that:

1. Financial actors and other persons involved in budget implementation and management, including acts preparatory there to, audit or control shall not take any action which may bring their own interests into conflict with those of the Union. Where such a risk exists, the person in question shall refrain from such action and shall refer the matter to the authorizing officer by delegation who shall confirm in writing whether a conflict of interests exists. The person in question shall also inform his or her hierarchical superior. Where a conflict of interests is found to exist, the person in question shall cease all activities in the matter. The authorizing officer by delegation shall personally take any further appropriate action
2. For the purposes of paragraph 1, a conflict of interests exists where the impartial and objective exercise of the functions of a financial actor or other person, as referred to in paragraph 1, is compromised for reasons involving family emotional life, political or national affinity, economic interest or any other shared interest with a recipient.

I hereby declare that, to my knowledge, I have no conflict of interests with regard to the operators (who have applied to participate in this procurement procedure/ submitted a tender for this procurement) whether as individuals or members of a consortium, or the subcontractors proposed.

To the best of my knowledge and belief, there are no facts or circumstances, past or present, or that could arise in the foreseeable future, which might call into question my independence in the eyes of any party.

I confirm that if I discover or should it become apparent during the course of the selection /criteria/opening evaluation process/performance of or amendment to

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<sup>1</sup> Template provided by European Commission guide Identifying conflicts of interests in public procurement procedures for structural actions - A practical guide for managers elaborated by a group of Member States' experts coordinated by OLAF's unit D2 <http://ec.europa.eu/sfc/en/2014/anti-fraud>

the contract that such a conflict exists or has arisen, I will declare it immediately to the board/committee and if a conflict of interests is found, I will cease to take part in the evaluation process and all related activities.

I also confirm that I will keep all matters entrusted to me confidential. I will not disclose any confidential information that is revealed to me or that I have discovered. I will not make any adverse use of the information given to me.

Specifically, I agree to hold in trust and confidence any information or documents disclosed to me or discovered by me or prepared by me in the course of or as a result of the evaluation and I agree that it will be used only for the purposes of this evaluation and will not be disclosed to any third party. I also agree not to retain copies of any written information supplied.

Signed (date and place):.....

Name.....

Function.....